



HCCS BOARD OF

- I. Call to Order & Roll Call - 5:35PM.** Sherry, Laura, Dillon, Vincent, Daniel - Absent: Mouna. Jordan - trustee elect, not yet sworn in. Admin: Kevin present. Teacher liaison: Thaddeus present.
- II. Changes or Additions to the Agenda**
 - a. Course Catalog changes from WISD
- III. Approval of Previous Meeting Minutes - Approved**
- IV. Public Comment - None**
- V. Board Correspondence - None**
- VI. Presentations:** FY2022-23 Audited Financial Statement, Yeo & Yeo - Slide Deck will be available to trustees following the meeting.
 - a. Sherry: What is the state average for our side school for endowments - Tim: Unique - not a lot of academies that have this. It's separate from regular funds. Determined to not really be the district's money but a part of the community fund.
 - b. Sherry: If we draw down from endowment? T: Money has to be spend for whatever it was set up to fund. Could be a broad purpose fund. (Kevin does not know the purpose). It had an unrealized loss last year so likely money wasn't paid out last year - there may be a threshold it needs to pass before disbursement is allowed.
 - c. Sherry: Has software for compensated absences been transferred to Raymond? Kevin: No we keep track of that in the office.
 - d. Laura: Federal Revenue from last year - do we know what of that will not be available moving forward? T: Childcare grant of 122K that will not continue indefinitely. 60K of "essar 3" funds.
 - e. Vincent: What are the expenses that caused the discrepancies? T: Adam (accounting) would be able to provide a statement.
 - f. Sherry: Software License agreement GASB 96 - affiliated with BlackBod? T: Yes and liability will not carry into next year. You paid for it but once the term runs out it will cease to be on statements.
 - g. Daniel: Pension Liability details. T: It's not having enough funds paid into it - 30% or so of salaries isn't going to meet the future needs and funding it fully is the district's obligation.
 - h. Sherry: Describe the scope of outstanding checks? T: I could provide a tally of those after scrolling through some reports - it's not material (with no scope as to what is material). Likely less than a few thousand dollars.
 - i. Sherry: Scope of work - unpredictability - what was unpredictable? T: Can't divulge - we assess risk under multiple avenues.
 - j. Sherry: Follow up questions can go to Laura (chair of finance committee) or Kevin, who has working knowledge of the finances.
- VII. Reports**
 - a. President's Report: Sherry
 - i. Presentation schedule for the rest of the board year - will be posted on the board webpage.
 1. Monthly Presentations: Academic learning loss, Special Ed, K-5 and middle school curricula, after school and summer camp, equity and SEAB, roll out of our strategic plan.
 2. Key outlines will be shared and community input will be requested - hopeful this will serve as a bridge of information.
 - ii. Committee Reports as available, working on standardizing reports
 - b. Director's Report: Kevin

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- i. Thank the staff for a solid start to the school year. We have a great deal of gratitude and wish all of them and our families a restful break.
- c. Parent-Teacher Organization Report: None
- d. Foundation Report: None
- e. Committee Reports as Applicable
 - i. Finance: Laura
 - 1. Reviewing items as they come up (hiring, expenditures), continuing our work on compensation, Audit
 - ii. Governance: Sherry
 - 1. Spring and Fall policy updates will be brought to the board in December.
 - 2. Policy request from Equity and Wellness committee - we'll be reviewing internal recommendations for policy requests
 - iii. Strategic Planning: Sherry
 - 1. Taking a little longer to get started than we had hoped. Our sub-committees are either underway or starting their work soon. Sub-committees will be submitting questions for the community survey in December.

VIII. Discussion Items

- a. Pandemic Response Update - unchanged and has served us well for about a year now. No changes were recommended by the governance committee.
- b. Substitute Teacher Compensation Recommendation - Kevin: We have been doing a survey of ISD/County sub rates of pay - we are competitive and we have a good list of subs.
 - i. Last year we raised the rate to \$120. Proposal to introduce to \$125/day
 - ii. Introduce a \$150/day Honey Creek retiree rate. An HC Retiree brings with them a significant and specific set of skills that we value. Retirees are not eligible for retirement payment compensation unlike other subs - this would help balance the cost-benefit ratio.
 - iii. Maintain Long-term sub rate per diem Step 0 (\$217/day).
 - iv. Laura: Request that this discussion item come to finance committee officially though email before moved to action item next meeting. Can the long-term sub be codified? K: Maybe not the best practice - there is a level of flexibility and administrative discretion. L: Personal experience with AA schools not providing increased daily rate for long term subs compared to regular daily rate. Thank you for putting in the work to stay on top of this and providing adequate compensation.
 - v. Daniel: Increased cost will not exceed \$3000 for the rest of the year - is this based on numbers from last year? K: Yes
 - vi. Sherry: This will go through finance. As we approach budget amendments - Tim mentioned that we are losing a lot of funding and compensation is a significant portion of our budget - we need to look at the big picture and the small details - every dollar adds up.

IX. Action Items

- a. Course Catalog Approval - Kevin: This only applies to academies. Somewhat antiquated document - In the future this will be updated and included in the long organizational meeting in the spring (April).
 - i. Motion to open for discussion (Vincent) - Seconded (Daniel).
 - ii. Sherry: Curricula currently would go to governance for review and would be brought to the board for a first and second reading. Can you help us understand the urgencies for timeline?
 - iii. Kevin: Deadline is 12/1/23. There is no penalty if we do not act before then but it would benefit the ISD's workload.
 - iv. Sherry: Has this document been board approved and when was it last edited? There are a lot of updates needed. K: I do not have answers to those questions. The new version in the spring will be done through powerschool and will include current curricula options.
 - v. Laura: Can we give a provisional approval? K: No provisional approval.
 - vi. Open discussion on viable options for the document and approval status. Footer noting board approval for document tracking.
 - vii. Motion to approve the provided course catalog, seconded. Approved by all.

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X. Acknowledgements & Thank You's

- a. Sherry:** This year is flying by - we're approaching winter break - we feel like we have an established staff so quickly into the year. Thank you to the PTO for their work with the Fall Festival. Thank you Kevin for leading the school through the Fall Audit. It's been nice to have the transition of the school in good hands - we're thankful for your presence and your attention. Thank you Thaddeus for being our teacher liaison this year - thank you for your time at the board meetings and between meetings. Thank you for public participation at the board meetings!
- b. Daniel:** Thank you to the life skills class who put together the Fall Festival!
- c. Laura:** Thank you to Sue for making the school experience for our kids so wonderful!
- d. Vincent:** Bubbling up from students - the unique experience our middle schoolers have and the great learning that happens as a culmination of their time here.

XI. Public Comment: None

XII. Adjournment: 7:05PM.