



HCCS BOARD OF TRUSTEES

Regular Meeting – Wednesday, September 20 – 5:30 PM – Room #144

Public Zoom Link: <https://zoom.us/j/96422657430>

- I. **Call to Order & Roll Call:** All Present (Sherry, Laura, Dillon, Mouna, Vincent, Daniel)
- II. **Changes or Additions to the Agenda:** None
- III. **Approval of Previous Meeting Minutes:** Approved
- IV. **Public Comment:** None
- V. **Board Correspondence:** None
- VI. **Presentations:** None
- VII. **Reports**
 - a. **President's Report:** Sherry: Welcome to our first 23/24 meeting! We came in August but did not have quorum. Tonight we'll establish the structure of meetings and committees, over the next few weeks we'll establish our goals, including our school strategic plan for the next 5-10 years.
 - b. **Director's Report:** Enrollment update 254 (5+) with aspirations at 262. Touring families are coming in and we're moving along the waitlist. Curriculum Night 5-7pm tomorrow night. Duplicate presentations at 5pm and 6pm. 10/7 is the WRAT.
 - c. **Principal's Report:** Introduction: Coming via Milan as an instructor, Principal in Ypsi. Things are going well. Handout on Multi-year initiatives.
 - i. Special Ed: Working with Cornelius to meet the community's needs
 - ii. MTSS: Established process, data, collection, and intervention with consistent support and follow up
 - iii. School Improvement: Establishing a team, creating smart goals, progress monitoring, and Cognia Accreditation
 - iv. Staff Growth: Mentoring program, Consistent eval system, Relationships with ISP coaches, PD-PBL
 - v. Student Growth: progress monitoring, targeted intervention, high quality whole group instruction
 - vi. SEL: Upcoming discussions regarding building needs and vision, eventual decision on method to implement
 - d. **Teacher's Report:** Nothing to report
 - e. **Parent-Teacher Organization Report:** Bridgette: We have launched! Thanks for patience as the fully new board kicks off. We always need volunteers! WRAT (10/7), Fall Festival.
 - f. **Foundation Report:** None
 - g. **Committee Reports** as Applicable - No specific reports this evening - see discussion items for committee formation
 - i. Finance
 - ii. Governance
 - iii. Advancement
 - h. **Equity Report:** None

VIII. Discussion Items

- a. Board Committee Meetings Master Schedule
 - i. Working Committees navigate specific topics, review and provide recommendations to the full board. Typically held over Zoom. Proposal for 3 committees:
 1. Finance (First Wednesday of the month at 5:30) - review in detail the budget requests coming from admin (advisory), review draft budget and amendments ahead of board approval
 2. Governance (Fourth Wednesday of the month at 5:30) - review policies in detail - held at online at BoardDocs - and give recommendations for board approval
 3. Strategic Planning (Second Wednesday of the month at 5:30) - new committee this year headed by the four "legs of the table" (admin, board, PTO, Foundation) - to tackle such a huge topic - we would like to break it into 4 subcommittees

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- a. Family and community partnerships/culture
 - b. Environment & Green School
 - c. Staff Support & Student Growth
 - d. Facilities Capacity Assessment
4. Board members should serve on at least one committee but we may not have more than 3 members in order to avoid quorum. Additional committee seats would be open to the community.
5. Committees should be transparent and present in the community. High level report notes will come to the board. Committee notes/minutes will be available to the community.
6. Strategic Plan: Written plan approved by the end of this board term on June 30, 2024
- a. October: Operational Session to define the goals and expectations
 - b. Oct-Jan sub-committees will be information gathering
 - c. Jan-Apr sub-committees will come to strategic planning committee to establish plan
 - d. May - final draft, June - approval
 - e. We have examples of strategic plans - Admin will establish preferred format

IX. Action Items

- a. Hiring Recommendations - Sherry: Motion to approve all 4, seconded. Passed unanimously. i. Christopher Culbertson, Middle School Science
- ii. Joshua Jordan, Middle School ELA
- iii. Cornelius Shields, Special Education
- iv. Amanda Notrika, Music

X. Acknowledgements & Thank You's

- a. Dillon: Thank you to Admin and the teachers for such a smooth transition into the new year.
- b. Dan: Thank you to those who are facilitating the transition from Liz to Josh. It has been handled with great care.
- c. Sherry: Second those - and the transition for all incoming staff. We appreciate the events that are on the schedule - thank you to the staff for being available after hours for curriculum night.
- d. Vincent: Thank you to the parents who volunteered their time for middle school camp and for helping create that bond.

XI. Public Comment

- a. Sarah Roland: Excited to see some changes this year! Increasing sub pay to be more competitive. The curriculum night has been moved to the beginning of the year. More complete calendar for PTO events! Opening the strategic planning to the community. Echoing that she would like to see increased foreign language education access. She would like to see less stigmatization about students who are eating outside and clearer rules for who is allowed to eat outside. Student assessment and transparency to parents so they know when these assessments are happening.

XII. Adjournment - 6:20PM

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