

## **Honey Creek Community School**

### **Minutes of September 19, 2007**

**Call To Order:** 6:20pm by President John Stahly

**Recording Secretary:** Karen Giltrow

**Board Members Present:** C. Borgeson, W. Hathaway, W. Millette, J. Prenevost, J. Stahly, and O. Simon  
(O. Simon arrived at 6:40pm., W. Millette left at 7:45pm., C. Borgeson left at 8:40pm.)

**Staff and Community Members Present:** S. Almquist, S. Boling, E. Economou, K. Giltrow, T. Gonzalez-Woods, S. Huczek, J. Okey

**Minutes:** C. Borgeson moved, J. Prenevost supported approval of August 15, 2007 Board Meeting minutes as amended. **Motion was passed by all board members present.** C. Borgeson moved to approve the August 21, 2007 Special Board Meeting minutes as amended, supported by W. Hathaway. **Motion was passed by all board members present.**

**Public Participation:** None

#### **Financial Report:**

Gifts: S. Almquist reported the media center has received electrical donations from Arlene Saalbach's brother.

Enrollment: S. Almquist noted that Honey Creek enrollment is at 182.

August 2007 Report: Written report in board packet. S. Almquist noted the report is in a draft state and that changes from the audit aren't included in the report. Yeo & Yeo will review the audit draft on September 28, 2007 at 2:00pm in the office conference room. S. Almquist noted a budget projection is coming. C. Borgeson moved to approve the report and W. Hathaway supported. **Motion was passed by all board members present.**

Financial Committee Report: C. Borgeson reported that S. Almquist, S. Huczek, J. Okey, J. Prenevost attended the September 13, 2007 Finance Meeting and those present went over the budget approved by the board in June. The next finance committee meeting is scheduled for October 4, 2007 at 4:00pm.

#### **Standing Reports:**

Faculty Liaison: S. Boling noted no faculty feedback to report.

School Age Programs: S. Huczek gave a school age program update and noted there are 118 enrolled in after-care. She reported that the program only lost \$300 last year which is a huge improvement considering when she first came to Honey Creek and the program was losing \$30,000 a year.

Academic Service-Learning: S. Huczek reported Honey Creek received two of the four grants from WISD as part of the leadership and design team work and awarded an ICT grant and an equity grant totaling \$5,000. She also spoke about last week's ASL assembly and the giving game.

PTO Report: Written report in board packet. E. Economou, PTO chair updated the board and said the PTO will concentrate their fund raising efforts on scrip largely in part to Krista Early's 4/5 class ASL project showing how much money we could raise if the entire community participated. The PTO has two primary focuses: technology and health/wellness.

**Interim Director's Report:** Written report in board packet. J. Okey presented her report which included recommending the board approve the hiring of Leah Korth/Art, William VanLoo/Tech Specialist and Catherine Gardner/K-1 Teacher. W. Hathaway moved that the board approve the hiring of Leah Korth, William VanLoo and Catherine Gardner, supported by O. Simon. **Motion was approved by all board members present.** J. Okey informed the board that Krista Early would be resigning to accept a teaching position in the Saline School system. W. Hathaway moved that the board accept the resignation of Krista Early with considerable regret, with appreciation for her contributions to Honey Creek, and with best wishes for her future success, seconded by W. Millette. **Motion was approved by all board members present.** Other topics discussed included enrollment, facilities, staff pre-service, first weeks of school, Curriculum Night, media center update, Special Education caseload, Parent Handbook, open positions, middle school program, and new staff observations.

#### **Old Business:**

Faculty Special Compensation: A discussion took place and a motion will be made at the October Board Meeting.

Search Committee: J. Stahly reported that our new director, Al Waters will be here September 24<sup>th</sup> and plans to welcome Al were discussed. Honey Creek students will sign welcome banners and a brief assembly will be held in the cafetorium.

New Policy Update: O. Simon announced the next Policy Meeting on September 25<sup>th</sup> at 8:30am in the office conference room.

#### **New Business:**

Board Retreat: The topics for the board retreat agenda were discussed. Determining the new director goals will be one item.

**Other Items of Business:** A discussion took place on the possibility of J. Okey staying on to help with A. Waters transition. J. Okey responded she is willing to stay and help. T. Gonzalez-Woods addressed the board recommending the 4/5 position opening not be filled and that A. Norris finish the year as the 4/5 teacher. A discussion followed.

#### **Board Kudos:**

Kudos To: Kris Park and the many volunteers she organized to help set up the new Arlene Saalbach Media Center. Honey Creek volunteers include: Trudy Hughes, Anitra Gordon, Sharon Paskus, Laurie and Bob Chopko, Connie Schenk, Audrey Jenkins, many middle school students, and Will Hathaway. Other volunteers include Arlene's friends and family: Diane Tellian, Susie Berneis, Lou Saalbach, Jean Powers, Jeff and Tara Aznavorian, Olivia Samuels, Elizabeth Marjoian, and Alice Simsar.

Kudos To: The director search committee for recruiting Al Waters as Honey Creek's new Director. Committee members include: John Stahly, Barbara Naess, Shellee Almquist, Jon Baek, Mark Bertler, Danny Steinmetz, and Will Hathaway. Thanks also to all of the Honey Creek parents, teachers, students and staff for their valuable input and understanding during the long search process.

Kudos To: The PTO, led by co-chairs: Elaine Economou, Bev Prenevost, and all the parents who have been working with them to give such strong support to the school: hosting a great picnic at Independence Lake, lining up room parents, organizing wellness and technology committees, and otherwise giving the school year positive momentum.

Kudos To: Everyone involved in helping get the school year off to a great start: the administration and faculty for laying the groundwork this summer, the administration for conducting hiring processes for several key positions, the many people who helped on the first day of classes and the teachers and staff who did such a good job of representing the school on Curriculum Night.

**Board Communication:** J. Stahly will send out the board retreat agenda. W. Hathaway will send out welcome letter for the newsletter and send the board kudos to K. Giltrow.

**Public Participation:** None

**Adjournment:** J. Prenevost moved to adjourn the meeting at 8:55pm, W. Hathaway supported. **Motion to adjourn passed by all board members present.**