

Honey Creek Community School

Board Minutes of May 14, 2008

Call To Order: 6:20pm by President John Stahly

Recording Secretary: Karen Giltrow

Board Members Present: Carol Borgeson, Will Hathaway, Wayne Millette (arrived at 6:25pm), Orlando Simon, John Stahly, and Doug Stewart

Staff and Community Members Present: Shellee Almquist, Karen Giltrow, Simona Goldin, Sue Hofbauer-Huczek, and Al Waters

Minutes: Orlando Simon moved and Will Hathaway supported the approval of the April 16, 2008 board minutes as written.

Board Spotlight: Al Waters made a slide presentation on MEAP scores to the board comparing Honey Creek Community School scores with the Ann Arbor Public School scores.

Public Participation: None

Financial Report:

Gifts to Honey Creek: None to report

April 2008 Report: Written report in board packet. Shellee Almquist presented the report to the board. Shellee Almquist handed the board a copy of the audit engagement letter from Yeo & Yeo explaining their services. Doug Stewart moved supported by Will Hathaway to approve the April 2008 report. **Motion was approved by all board members present.** Payment of the April bills was moved to the June Board meeting.

Financial Committee Report: Carol Borgeson reported the committee met on May 12th and discussed the proposed modified budget. Shellee Almquist, Carol Borgeson, Doug Stewart, and Al Waters attended the meeting. Topics discussed included: the mentor teacher proposal, instructional assistants, and special education and social worker hours.

Standing Reports:

Faculty Liaison: No report

School-Age Programs: Written report in board packet. Sue Hofbauer Huczek presented the report to the board and noted that we have received 56 summer camp applications to date and the FIA childcare license renewal inspection is scheduled for the end of the month.

Academic Service-Learning: Written report in board packet. Sue Hofbauer Huczek updated the board on the following: the joint Earth Day celebration with Honey Creek, High Point, Gretchen's House and the WISD on April 22, 2008, Honey Creek ranks 15th out of 744 schools in our LEAGUE service hours, Honey Creek is currently participating

in the LEAGUE Penny Drive, and the Equity/Culture & Climate Action Plan will be presented at the WISD Leadership & Design Showcase on May 15th.

ICT: Written report in board packet. Instructional Consultation Team members are Mary Bassett, Jon Baek, Salli Kropp, Teresa Gonzalez-Woods, Sue Hofbauer Huczek, Shannon Gardner, Karen Berg and Meg Sczcygiel.

PTO Report: Written report in board packet.

Director's Report: Written report in board packet. Al Waters presented the report to the board. Following a discussion on the Honey Creek online newsletter, it was decided that a one page hard copy of the Honey Bunches of Notes newsletter will also be distributed to the community on a monthly basis to better reach all of the Honey Creek community. On Professional Development Day May 9, 2008 Ann Kornow of the WISD presented a workshop on Behavioral Assessment and Intervention Plans. Atlas Rubicon demonstrated their curriculum mapping software and grade book software on May 7, 2008. The faculty is also reviewing Teacherease which provides many of the same features for mapping and grade book software. The Strategic Planning committee met on May 13, 2008 and decided to create two survey instruments. A comprehensive survey will be provided to the faculty, administration, and the board, and a second abbreviated survey will go to the community. A discussion followed on strategic planning committees.

Old Business:

New Policy: Orlando Simon updated the board on the progress of the new policy and noted it needs some minor touchups. A discussion on the cost of having the policy on the internet followed.

Board Calendar: John Stahly handed out a revised draft board calendar.

Board Self-Evaluation: John Stahly will send board self evaluations out to the board next week to be discussed at the June board meeting. Evaluations are to be returned to Will Hathaway.

Director Evaluation: A discussion on the Director's annual evaluation took place and Doug Stewart recommended the community be notified of the Director evaluation. John Stahly requested the board members send feedback on the director's goals to him.

2nd Reading of the 2008-2009 Budget: Written report of 3rd budget draft in board packet. Shellee Almquist presented a 4th budget draft of the 2008-2008 budget to the board and noted the changes are due to an Instructional Assistant decrease of approximately \$12,000, increased Administrative Assistant hours, and a salary increase for the Technology Specialist. A discussion followed on the salaries, mentor teachers, technology, benefits, and the budget reserve. Orlando Simon moved supported by Will Hathaway to approve the 2008-2009 budget. **The motion to approve the 2008-2009 budget was passed by all board members present.**

2008-2009 School Calendar: Shellee Almquist presented the 2008-2009 school calendar to the board. A discussion followed. Will Hathaway moved supported by Orlando Simon to approve the 2008-2009 school calendar. **Motion was approved by all board members present.**

New Business: None

Other Items of Business by Consensus of the Board: Will Hathaway reported there are two candidates for the two board positions up for election: Carol Borgeson and Simona Goldin. Voting will take place at the Spring Performance on May 21, 2008.

Board Kudos To:

- Teresa Gonzalez-Woods and the M2 classroom for hosting the Earth Day assembly and also to Teresa for serving as the Teacher Liaison on the WISD Energy Task Force.
- Joe Griffith and the M4 classroom for celebrating Earth Day by working at the Botanical Gardens.
- Mike Murphy and the Abrakadoodle teachers for all the wonderful art and learning that took place after school.
- Mary Spence, WISD School Psychologist, for meeting with the Equity/Culture & Climate team and lending her expertise.
- Corbin Jenkins and Lauritz Naess for donating their time and DJ talents to the High Point/Kiwanis Spaghetti Dinner, and to all of the HCCS staff and families who supported that event.
- The HCCS staff and families who supported the Honey Creek Book Fair and the High Point/Honey Creek flower sale fundraisers.
- Catherine Gardner K-1 Teacher for all of her contributions to Honey Creek and congratulations and best wishes in your new position.
- All of the Honey Creek teachers and staff involved in making the Curriculum Celebration a success.
- The Honey Creek PTO for a doing a great job this year.

Preparation for Board Communication: Will Hathaway will provide the online newsletter with a summary of the board meeting.

Public Participation: None

Adjournment: Orlando Simon moved to adjourn the meeting at 8:30pm.

