

**Honey Creek Community School**  
**Board Minutes of April 16, 2008**  
**Call To Order:** 6:20pm by President John Stahly  
**Recording Secretary:** Karen Giltrow

**Board Members Present:** Carol Borgeson, Will Hathaway, Wayne Millette, and John Stahly

**Staff and Community Members Present:** Shellee Almquist, Stephanie Boling, Sue Hofbauer Huczek, Karen Giltrow, and Al Waters

**Minutes:** Will Hathaway moved and Carol Borgeson supported the approval of the March 19, 2008 board minutes as amended. **Motion was approved by all board members present.**

**Board Spotlight:** None

**Public Participation:** None

**Financial Report:**

Gifts to Honey Creek: None to report

March 2008 Report: Written report in board packet. Shellee Almquist presented the report to the board. Will Hathaway moved supported by Carol Borgeson to approve the March 2008 report. **Motion was passed by all board members present.** Carol Borgeson moved Will Hathaway supported to approve payment of the bills. **Motion was approved by all board members present.**

**Financial Committee Report:** Carol Borgeson reported the committee met and looked at the draft budget for next year. It was noted that Shellee Almquist, Carol Borgeson, Sue Hofbauer Huczek, and Al Waters attended the meeting. The committee is proposing a \$5,000 raise for teachers and administrators with five years of service along with the 3% yearly raise. Four teachers and two administrative staff would be eligible in 2008-2009. These teachers would become mentor teachers and they would also be expected to take on mentor responsibilities.

**New Business:** President John Stahly moved New Business up on the agenda after the Finance Committee report.

1<sup>st</sup> Reading of the 2008-2009 Draft Budget: Written report in board packet. Shellee Almquist distributed and presented the 2008-2009 Budget Draft along with Budget Proposal Highlights. Noted highlights include: proposal to increase salary of full-time employees by \$5,000 after five years of employment, retirement percent decrease for 2008-2009 from (16.72 to 16.54), technology equipment purchase plan, increase in Special Education Teacher Consultant and Social Worker hours, Lunch and Instructional Assistant staffing, improvement of instruction/Media Center, and School-Age staffing costs. A discussion on the draft budget and the five year salary increase proposal followed.

2008-2009 School Calendar Draft: Draft Calendar in board packet. Shellee Almquist noted the new law to have common calendar with WISD (same spring and winter break and professional development days). A discussion followed on moving board meetings to the fourth week of the month to allow an extra week to obtain financial information.

**Standing Reports:**

Faculty Liaison: Written report in board packet. Stephanie Boling reported the faculty voiced concern over the contracted services of the Occupational Therapist and Social Worker. The faculty feedback also suggested that the Board/Staff Luncheon be held on an in-service day in August.

School –Age Programs: Written report in board packet. Sue Hofbauer Huczek noted they have 29 Summer Camp applications to date and they are receiving more daily.

Academic Service-Learning: Written report in board packet. Sue Hofbauer Huczek updated the board on the following: the joint collaboration of Honey Creek, High Point, Gretchen’s House, and the WISD’s Earth Day LEAGUE activities that will take place on April 22<sup>nd</sup>, Elizabeth Scott’s middle school class hosted the “Social Justice” assembly in March, members of the Equity/Culture/Climate Team’s visit to University Preparatory Academy in Detroit.

**PTO Report:** Written report in board packet.

**Director’s Report:** Written report in board packet. Al Waters reported the following: on May 7<sup>th</sup> John Moore of Atlas Rubicon will be demonstrating a curriculum mapping application that would allow Honey Creek to create calendar based curriculum maps aligned with state grade level content equivalencies, a team of faculty members are researching online grade book programs, work continues with faculty and staff on updating job descriptions, exploring teacher mentor position, and Honey Creek School Improvement Teams continue to meet.

**Old Business:**

New Policy: Moved to May board meeting.

Board Calendar: Moved to May board meeting.

**Other Items of Business by Consensus of the Board:**

Will Hathaway gave an update on the upcoming board elections and the online Honey Bunches of Notes newsletter was discussed.

**Board Kudos To:**

- Elizabeth Scott and the M3 classroom for hosting the March “Social Justice” assembly to honor the work of Cesar Chavez.
- Shannon Davis and Mary Anne Potok for coaching basketball.
- Diane McLaren - Brighton for donating supplies for classrooms and teachers.

**Preparation for Board Communication:**

Will Hathaway will provide the newsletter with a summary of the board meeting and send board election information out to the community.

**Public Participation:** None

**Adjournment:** Will Hathaway moved to adjourn the meeting at 8:10pm